Date: 7/10/2018  
Present: Benjamin Christensen, Helena DeBald, Lauren Donais, Kyle Harrington, Deb Hubbell, Jennifer Lease Butts, Jenn Longa, Lori Masters, Joleen Nevers, Suzanne Onorato, Emily Pagano, Rindaane Riccio, Sarah Scheidel  
Absent: Kristopher Caccamise, Artemis Damble, Gina DeVivo Brassaw, Melissa Foreman, Anne Heller, Andrew Kelkres, Ralphel Smith, Eileen Stone, Tara Watrous

<table>
<thead>
<tr>
<th>TOPIC</th>
<th>DISCUSSION</th>
<th>FOLLOW-UP</th>
</tr>
</thead>
<tbody>
<tr>
<td>Monthly Re-Cap</td>
<td>Suzanne gave a brief welcome, and thanked everyone for attending the committee meeting. She briefly reviewed the vision and mission statements, as well as the AOD Call to Action Coalition objectives.</td>
<td></td>
</tr>
</tbody>
</table>
| New Business      | Suzanne presented the Expanding the Continuum of AOD Education Draft Objectives. The committee agreed that the first step is to develop a comprehensive inventory of existing AOD education at UConn.  
A discussion occurred regarding the inventory and items to include, such as: the audience, the content, objectives, main themes, the format, means of access and frequency, and the owner of the program.  
The group discussed and offered suggested changes to the draft objectives. Interest was expressed at examining the definition of AOD education to more readily include any education or programs that may touch upon AOD education. It was suggested that the inventory include a measure that captures whether AOD education is the primary focus or part of a larger education platform.  
Suzanne asked if policies and procedures should fall under this committee and whether or not those are examples of AOD education. The group agreed that communication about policies and procedures were part of the AOD education committee scope, but that changing or creating new policies would fall under a phase 2 committee specific to policy review and development.  
There was discussion regarding “owner of the program”. The group expressed interest in changing the wording to better identify the department or the individual responsible for the programming.  
A discussion occurred regarding academic courses and student organizations. It was suggested to utilize student workers in an effort to identify which organizations and courses would potentially discuss alcohol and other drugs.  
Surveys, including CORE, ACHA-NCHA and other institutional surveys were discussed as potential ways to evaluate effectiveness. |           |
The group discussed the possibility of having this comprehensive inventory in six months.

The group discussed the Biennial Review, and using that as an additional source to identify what is being done in regards to AOD education at UConn. It was suggested to use the Sexual Assault spreadsheet as a basis for logging the AOD education programs.

The group agreed on the timeframe and starting points, and then adjourned.

Suzanne and Emily to begin review of Biennial Binder.

Joleen to provide Suzanne and Emily with a blank copy of the Sexual Assault spreadsheet.

Next Meeting Date

August 14th